

Unadilla Public Library
Regular Board Meeting
Date: 11/17/2025

Call to Order: President David Lapointe called the meeting to order at 6:35 pm.

Trustees Present: Crystal Johnson, Barb Lennon, Louise Lesh. **Absent:** Sue Barnhart
Others Present: Library Director Irene Murphy

Minutes: Motion to approve 10/16/25 minutes as amended Crystal Johnson, second by Louise Lesh. Approved.

Financial Report: Abstract #6/Vouchers #28-34

Voucher #28 Village of Unadilla October Payroll (L200) \$1,957.94

Voucher #29 USPS (L7410.405) \$106.00 Annual PO Box

Voucher #30 Gail Goldstein (L7410.480) \$48 Coaster Craft for 4

Voucher #31 4CLS Processing (7410.411) \$43

Voucher #31 4CLS Cataloging fee (7410.411) \$67.25

Voucher #32 Amazon Capital Services (L7410.410) \$332.45

Voucher #33 Irene Murphy (L7410.402) Family Dollar Cups \$3.85

Voucher #33 Irene Murphy (L7410.405) Postal Stamps \$15.60

Voucher #33 Irene Murphy (L7410.460) Michaels Poster Board \$11.99

Voucher #33 Irene Murphy (L7410.480) Covered Bridge Farm Pumpkins \$48

Voucher #34 Village Variety (L7410.430) Clear Mounting Tape \$15.99

Total for Abstract #6/Vouchers #28-34 \$2,650.07

Voucher for December Advantage Archives (L7410.440) Debit from Checking \$2,047.40 Electronic Yearbooks

Motion to approve Financial Report by C Johnson, second by Louise Lesh, motion passed unanimously.

Treasurer's Report:

- One checking and one Money Market account opened at Community Bank with Kelly Jones and David Lapointe as signors. NBT checking will be closed after final outstanding check clears.
- Board will vote at 12/15/25 meeting regarding SFCU CD maturing on 12/16/25. Suggestion to hold that money in the Community Bank money market account until second SFCU CD matures on 2/27/26 then reinvest both at the same time.

Motion to approve Treasurer's Report by Barb Lennon, second by C Johnson. Approved.

Bank Balances:

Community Bank Checking (L200): \$26,919.30

*CD SFCU Bequest II (L202): \$5,703.43

*CD SFCU Wright Fund (L203): \$3,659.65

SFCU MMA /Savings (L204): \$4,644.34

Grant Money (L205): \$300.17

*CD SFCU Friedman (L206): \$12,656.61

*CD SFCU Investment Fund (L207): \$22,063.28

Principal amounts: Bequest I \$5,213.24 * (CDs mature 2/27/26)

Bequest III \$1,910.28 ** (CD matures 12/16/25)

Douglas \$5,006.90 (biography fund)

** CD SFCU (L208):	\$41,132.15
Community Bank Money Market (L209):	\$19,272.64
Petty Cash (L210):	\$30.00

Old Business:

- C Johnson spoke with Brian Danforth regarding a “Little Lending Library” as an Eagle Scout project. He says it is a definite possibility. No candidates looking for a project right now.
- A local church has placed a “Blessing Box” for food on the Library porch.
- Elevator discussion continues. David spoke with Steve Bachman of 4CLS for guidance, construction grant opens next June 2026.
- The StoryWalk poles have been removed for winter.
- There are 6 missing yearbooks (1990, 1995, 1996, 2003, 2004, 2013). Years 1985, '87, '88 are in too bad shape to scan. We will need to track down those years. Yearbooks are scanned up to 2016. 2017 forward to be scanned next year with 2026-2027 electronic collections budget line.
- David presented suggestions for Long and Short Term Goals for 2025-2030 to be discussed in December.

New Business:

- Chamber of Commerce requested used books for children visiting Santa Dec 12th. Irene & Crystal will coordinate.
- Chamber also asked to reserve one of the Library tables (either in front or in back) for approximately 5-8 members to meet on the first Tuesday of each month from 8-9:30 am. Jake Cotten would unlock the door.

Director’s Report:

- October 2025 - \$275 Revenues received: (L2082) \$36.25 ongoing book sale, (L1255) \$9.20 prints; (L2765) \$155.30 donations
- Program attendance: Pumpkin Painting 10/25 - 6 children; Pumpkin Decorating Contest - 11 contestants, 59 votes, ribbons and a book or donut presented to everyone and a different ribbon & a prize presented to winners; Coaster Craft 11/1 - 4 adults, Crochet 0 attendees.
- Knitting Club planned for 11/22/25.
- Community Foundation Letter is done showing proof of expenditures with their donation
- October 2025 hours submitted: Irene 52 hours; Marc 56 hours.
- Louise needs form and info to take her 2 hours of trustee training.

Next meeting: 12/15/2025 at 6:30 pm.

Motioned to Adjourn: 8:00 pm. by Crystal Johnson, seconded Barb Lennon

Respectfully submitted: Crystal Johnson