

Unadilla Public Library
Regular Board Meeting
Date: 09/15/2025

Call to Order: President David Lapointe called the meeting to order at 6:40 pm.

Trustees Present: Crystal Johnson, Sue Barnhart, Barb Lennon, Louise Lesh.

Absent:

Others Present: Library Director Irene Murphy

Past Minutes: August 18, 2025 motion to approve by Crystal Johnson, seconded by Barb Lennon, motion passed unanimously.

Financial Report: Abstract #4/Voucher #21-24.

Voucher #21 Village of Unadilla August Payroll (L200) \$2,218.13.

Voucher #22 Village Variety Hardware, LLC (L7410.430) \$11.00 tape, battery.

Voucher #23 Amazon Capital Services (L7410.410) \$145.44 books; (L7410.430) \$204.37 office supplies; (L7410.480) \$36.92 special events.

Voucher #24 4CLS (L7410.411) \$36.00 August gift processing.

Total for Abstract #4/Vouchers #21-24 \$2,651.86.

Motioned to approve Abstract #4 Vouchers #21-24 by Barb Lennon, seconded by Louise Lesh, motion passed unanimously.

Treasurer's Report: motioned to approve July 2025 and August 2025 by David Lapointe, seconded by Crystal Johnson, motion passed unanimously.

Bank Balances:

NBT Checking (L200): \$13,541.60

CD SFCU Bequest II (L202): \$5,647.32

CD SFCU Wright Fund (L203): \$3,623.65

SFCU MMA /Savings (L204): \$4,643.51

Grant Money (L205): \$300.13

CD SFCU Friedman (L206): \$12,532.09

CD SFCU Investment Fund (L207): \$21,846.22

Principal amounts: Bequest I \$5,213.24

Bequest III \$1,910.28

Douglas \$5,006.90 (biography fund)

CD SFCU (L208): \$40,760.11

NBT Money Market (L209): \$19,188.69

Petty Cash (L210): \$30.00

SFCU CD's mature 2/27/2026, 12/16/25.

Requests for Treasurer: Please print bank statements the day of our meeting so that we can reconcile balances. Move \$300.13 (L206) Friedman funds from NBT to SFCU Business Account. Once the Friedman CD matures (2/27/26) \$300.13 will be added to the principal. Note motion below to move funds from NBT to Community Bank.

Old Business:

- Discussed “Little Lending Libraries”, we will ask if there is a scout willing to build one or ask for a quote from a local contractor.
- Don Tuttle is working on Unadilla History to place in the Story Walk.
- Kirsty Roefs is working on a “Sybil Ludington” project for the Story Walk.

New Business:

- Motion to close NBT checking account (L200) and NBT Money Market (L209) to transfer funds to a Community Bank Municipal Checking Account which will be opened under the Unadilla Public Library Account Tax ID number, motioned by Sue Barnhart, seconded by Dave Lapointe, motioned approved unanimously. A brief call was placed to the Treasurer before discussion to clarify rates.
- Discussed possibility of having an elevator installed in the Community House/ Library. Email answered by Mayor J. Cotten and he agrees it is a good idea. The Library meeting place could be upstairs as an elevator would make that space available to everyone. Other meetings and classes and programs could be upstairs as well. It is a large space that cannot be used by the public because it is not accessible to everyone.

Director’s Report:

- August 2025 Revenues received: (L2082) \$17.50 ongoing book sale - \$59.50 August 23 book sale; (L1255) \$3.60 prints; (L2765) \$7.20 donations; (L2706) \$4.00 fundraising. Total revenues \$91.80.
- Program attendance - 8/20/25 Dan the Snakeman 16 adults, 20 children which was held at the pavilion due to weather.
- September 20 Tampon Drive 4-7 pm Irene will put together a raffle basket.
- September 28 Fall Festival at Johnson’s Farm 10-4 book sale volunteers needed.
- August 2025 hours submitted: Irene 70 hours; Marc 44 hours; Becky 6.5 for summer program hours. (L7410.102)

Next meeting: 10/20/ 2025 at 6:30 pm. (rescheduled to 10/16/2025 at 6:30)

Motioned to Adjourn: 9:00 pm. by Crystal Johnson, seconded by Sue Barnhart, all agreed.

Respectfully submitted: Sue Barnhart 10/14/2025.