

Unadilla Public Library
Regular Board Meeting
Date: 08/18/2025

Call to Order: President David Lapointe called the meeting to order at 6:40 pm.

Trustees Present: Crystal Johnson, Sue Barnhart, Barb Lennon, Louise Lesh.

Absent:

Others Present: Library Director Irene Murphy

Past Minutes: July 22, 2025 motion to approve as amended by Crystal Johnson, seconded by Barb Lennon, motion passed unanimously. Amendment (spelling of Louise Lesh's name)

Financial Report: Abstract #3/Voucher #15-20.

Voucher #15 Village of Unadilla July Payroll (L200) \$2,746.91

Voucher #16 Laurie McIntosh (L7410.480) \$400.00.

Voucher #17 Dan the Snakeman (L7410.480) \$500.00 program.

Voucher #18 Irene Murphy (L7410.410) \$7.27, \$20.00, \$18.00 reimbursement books;
(L7410.480) \$55.00 reimbursement for toys for event.

Voucher #19 4CLS (L7410.411) \$24.75 cataloging, \$7.00 gift processing June 2025, \$39.00 gift processing July 2025, (L7410.413) \$115.00.

Voucher #20 Amazon Capital Services (L7410.410) \$373.19 books, (L7410.430) \$27.53 office supplies, (L7410.480) \$99.26 special events.

Total for Abstract #3/Vouchers #15-20 \$4,432.91.

Motioned to approve Abstract #3/Vouchers #15-20 by David Lapointe, seconded by Crystal Johnson, motion passed unanimously.

Treasurer's Report: tabled wrong month bank statements submitted.

Bank Balances:

NBT Checking (L200): \$5,577.60 per David Lapointe from Treasurer Kelly Jones.

CD SFCU Bequest II (L202):

CD SFCU Wright Fund (L203):

SFCU MMA /Savings (L204):

Grant Money (L205):

CD SFCU Friedman (L206):

CD SFCU Investment Fund (L207):

Principal amounts: Bequest I \$5,213.24

Bequest III \$1,910.28
Douglas \$5,006.90 (biography fund)
CD SFCU (L208):
NBT Money Market (L209):
Petty Cash (L210): \$30.00
SFCU CD's mature 2/27/2026, 12/16/25.

Requests for Treasurer: Transfer of \$10,000.00 from NBT MMA(L209) to NBT checking account (L200), motioned by David Lapointe, seconded by Crystal Johnson, unanimously approved. Close NBT account (L205) \$300.13 and move to SFCU Business Savings Account. 2nd request.

Old Business:

- Discussed survey results.
- Don Tuttle is working on Unadilla History to place in the Story Walk.
- Kirsty Roefs is working on a "Sybil Ludington" project for the Story Walk.

New Business:

- The Library Board has begun working on short and long range plans which are a minimum standard of the Board of Regents. Unadilla Public Library has long range plans from 2019-2025.
- Motion to approve release of UPL bank statements to Community Bank by Sue Barnhart, seconded by David Lapointe. David or Kelly to follow up with Community Bank to discuss rates they could offer. No decision made to transfer funds.

Director's Report:

- July 2025 Revenues received: (L2082) \$57.25 book sale; (L1255) \$9.80 prints; (L2765) \$2.10 donations. Total revenues \$69.15.

- Program attendance; 7/22 Nate the Great 2 programs 10 am 9 adults, 13 children, 1 pm 6 adults, 34 children; 7/31 Magician Shaun Robinson 18 adults, 51 children; 8/5 Bubblemania 2 programs 10 am 8 adults, 17 children, 1 pm 8 adults, 46 children.
- September 20 Tampon Drive 4-7 pm Irene will put together a raffle basket. September 28 Fall Festival at Johnson's Farm 10-4 book sale.
- August 23 book sale 10-1:30 volunteers to help Irene.
- The Daily Star will reimburse UPL as subscription was cancelled prior to December renewal date.
- July 2025 hours submitted: Irene 85 hours; Marc 64 hours.

Next meeting: 09/15/ 2025 at 6:30 pm.

Motioned to Adjourn: 9:00 pm. by Crystal Johnson, seconded by David Lapointe, all agreed.

Respectfully submitted: Sue Barnhart 9/10/25