

Unadilla Public Library
Regular Board Meeting
Date: 07/21/2025

Call to Order: President David Lapointe called the meeting to order at 6:43 pm.

Trustees Present: Crystal Johnson, Sue Barnhart, Barb Lennon.

Absent:

Others Present: Library Director Irene Murphy

Past Minutes: June 16, 2025 motion to approve as amended by Crystal Johnson, seconded by David Lapointe, motion passed unanimously. Amendment (15 attended program by Jeff Katz Executive Director of the Community Foundation of Otsego County)

Financial Report: Abstract #2/Voucher #9-14. (prepaid)

Voucher #9 Village of Unadilla June Payroll (L200) \$1,859.11.

Voucher #10 Doug Rougeux (L7410.480) \$750.00 two programs.

Voucher #11 Shaun Robinson (L7410.480) \$575.00 program.

Voucher #12 Crystal Johnson (L7410.480) \$11.66 reimbursement idiom books.

Voucher #13 4CLS (L7410.411) \$35.20 item codes.

Voucher #14 Amazon Capital Services (L7410.410) \$6.80 books.

Voucher #14 Amazon Capital Services (L7410.410) \$7.09 books.

Total for Abstract #2/Vouchers #9-14 \$3,244.86.

Motioned to approve Abstract 2/Vouchers #9-14 by Barb Lennon, seconded by Crystal Johnson, motion passed unanimously.

Treasurer's Report: motioned to approve by Sue Barnhart, seconded by Barb Lennon, motion passed unanimously.

Bank Balances:

NBT Checking (L200): \$11,150.22

CD SFCU Bequest II (L202): \$5,647.32

CD SFCU Wright Fund (L203): \$3,623.65

SFCU MMA /Savings (L204): \$4,643.51

Grant Money (L205): \$300.13

CD SFCU Friedman (L206): \$12,532.0

CD SFCU Investment Fund (L207): \$21,846.22

Principal amounts: Bequest I \$5,213.24

Bequest III \$1,910.28

Douglas \$5,006.90 (biography fund)

CD SFCU (L208): \$40,760.11
NBT Money Market (L209): \$19,808.90 (reconciled to June statement)
Petty Cash (L210): \$30.00
SFCU CDs mature 2/27/2026; 12/16/25.

Requests for Treasurer: Submit payroll vouchers. Forward NBT checking statements. Close (L205) NBT account of \$300.13 and move to SFCU Business Savings Account which currently has \$5.75. \$300.13 plus any interest is to be added to the principal of the Friedman account at maturity. \$300.00 was a donation from the Friedman family.

Old Business:

- Jeanne Martin has submitted her letter of resignation as a board member.
- CD \$40,760.11 was moved to SFCU @ 4.4% matures 12/16/25.
- Survey discussed for Long and Short term goals, Crystal Johnson volunteered to complete.

New Business:

- Louise Lesh nominated to the Library Board to fill vacant seat of Jeanne Martin effective immediately. Motion to approve by Susan Barnhart, seconded by Barb Lennon, all approved. Louise has 30 days to sign "Oath of Office" book located in the Village Clerk's office.
- NYS Historical Grant to be brought up at Village Board meeting. (Lift or elevator)

Director's Report:

- June 2025 Revenues received: \$218.00 book sale, \$20.00 fine (L2082); \$12.90 prints (L1255); \$30.00 fundraiser (L2706); \$1.25 donation (L2765); \$2,800 Community Foundation (L2705); \$1,500 Herman Grant (L2707); \$4,500 Yeager Grant (L2708) – Total revenues \$9,082.15
- Program attendance: 7/10 Story Laurie -12 children, 3 adults; 7/17 Repo Wildlife - 15 adults, 48 children
- Story Laurie outstanding check for \$400 will be reissued.
- Minor fix to annual report and it was resubmitted.
- Irene will work more hours in August, Mark will work less.
- Crochet and Knitting class to resume in the Fall.
- June 2025 hours submitted: Irene 52 hours; Marc 50 hours (6 personal)

Next meeting: 08/18/2025 at 6:30 pm.

Motioned to Adjourn: 9:00 pm. by Dave Lapointe, seconded by Crystal Johnson, all agreed.

Respectfully submitted: Sue Barnhart 8/15/25