

Unadilla Public Library  
Regular Board Meeting  
Date: 05/19/2025

**Call to Order:** President David Lapointe called the meeting to order at 6:40 pm.

**Trustees Present** Crystal Johnson, Barb Lennon, David Lapointe

**Absent:** Jeanne Martin, Sue Barnhart

**Others Present:** Library Director Irene Murphy

**Past Minutes:** April 28, 2025. Motioned to approve by Crystal Johnson, seconded by David Lapointe. Motion passed unanimously.

**Financial Report:** Abstract #12/Voucher #76 - #77.

Voucher #76 Irene Murphy (L7410.480) \$34.98 two bags of Easter candy; (L7410.410) \$20.98 books.

Voucher #77 Four County Library System (L7410.411) \$6.00 processing

Total for Abstract #12/Vouchers #76 - #77 \$61.96

Motioned to approve Abstract 12/Vouchers #76 - #77 by Crystal Johnson, seconded by David Lapointe. Motion passed unanimously.

**Treasurer's Report:** Motioned to approve by Barb Lennon, seconded by Crystal Johnson. Motion passed unanimously.

**Bank Balances:**

NBT Checking (L200): \$18,672.55

CD SFCU Bequest II (L202): \$5,599.08

CD SFCU Wright Fund (L203): \$3,592.71

SFCU MMA /Savings (L204): \$4,642.69

Grant Money (L205): \$300.13

CD SFCU Friedman (L206): \$12,425.05

CD SFCU Investment Fund (L207): \$21,659.63

Principal amounts: Bequest I \$5,213.24

Bequest III \$1,910.28

Douglas \$5,006.90 (biography fund)

CD NBT (L208): \$40,000.00

NBT Money Market (L209): \$16,918.16

Petty Cash (L210): \$30.00

SFCU CD's mature 5/22/2025. NBT CD matures 7/6/2025.

## **Requests for Treasurer:**

### **Old Business:**

- The old computers stored upstairs need to be decommissioned. Irene will check with 4CLS automation to see if they can take the library's information off the computers. After the computers are decommissioned. Elaine Reed at the Unadilla Food Pantry will post our flyer of the computers and with a note if any families that are in need of one of the computers to write their name down on the piece of paper available. Casella Waste Systems in Oneonta will take the old monitors to recycle.
- Crystal Johnson to design and get a price for 500 bookmarks to be included in Chamber of Commerce Flag Day parade bags and Rotary Reading Program bags. Going to order the bookmarks.

### **New Business:**

- Board to meet regarding Short Term and Long Term Plan. TBD
- CD Rollover- Motion for the board to approve David Lapointe to move all funds (entire balance including principal and interest) in the Certificate of Deposits currently at SFCU upon maturity on May 22, 2025 to the bank with the most favorable rates. Motion made by Crystal Johnson, second by Barb Lennon. Motion passed unanimously.
- Rotary Reading Program - Bags with books to be distributed to participants on June 28<sup>th</sup> at the Unadilla Public Library. Graphic to promote the program to school parents will be emailed to Irene by Crystal. Irene will get the graphic to the Elementary teachers to put in the students powerschool and also we will include the graphic and info in the monthly library newsletter and Facebook.
- Bright Hill in Treadwell has regular speaker programs.
- Otsego County Historical Site Maps available as per the Daily Star article. Barb Lennon to request approximately 15 for the library.

### **Director's Report:**

- Community Foundation Application submitted. Requested \$2,000 for digitalization of yearbooks and \$800 for a summer program.
- May 10<sup>th</sup> crochet class -2 attendees; May 17<sup>th</sup> Knitting Club – 1 attendee
- June planned events: June 4<sup>th</sup> 6:30PM- Jeff Katz to discuss Otsego County Foundation; June 14<sup>th</sup> 11am Emma's crochet class; June 21<sup>st</sup> 11am Knitting Club; June 28<sup>th</sup> 11AM – Glistening Waters glass frame craft.
- Daily Star newspaper annual renewal is due in June for \$369. Patrons are still not utilizing the subscription. Board's decision is not to renew the subscription.
- April 2025 Revenues received (L2082) \$8.25 ongoing book sale; (L2765) \$2.05 donations; (L1255) \$3.60 prints. Total revenues \$13.90
- April 2025 hours submitted: Irene 49 hours (with 4 vacation hours); Marc 76.5 (Owe Marc 2 hrs. – will add to May payroll)

**Next meeting:** 6/16/2025 at 6:30 pm.

**Motioned to Adjourn:** 8:35 pm. by Barb Lennon, seconded by Crystal Johnson, all agreed.

Respectfully submitted: Crystal Johnson 5/21/25