

Unadilla Public Library
Regular Board Meeting
Date: 04/28/2025

Call to Order: President David Lapointe called the meeting to order at 6:35 p.m.

Trustees Present: Barbara Lennon, Crystal Johnson, Sue Barnhart

Absent: Jeanne Martin

Others Present: Library Director Irene Murphy, Treasurer Kelly Jones.

Past Minutes: March 17, 2025 Motioned to approve by Crystal Johnson, seconded by David Lapointe . Motion passed unanimously.

Financial Report: Abstract #11/Voucher #70 Village of Unadilla (L200) \$1,779.46 March 2025 payroll.

Abstract #12/Vouchers #71-75.

Voucher #71 Village Variety Hardware, LLC. (L7410.460) \$9.98 glue and batteries, (L7410.480) \$100.00 Easter Egg Hunt.

Voucher #72 SYNC/ Amazon (L7410.460) \$92.17 ground spikes, (L7410.460).

Voucher #73 4CLS (L7410.404) \$115.00 monitor, (L7410.411) \$31.00 processing, (L7410.411) \$57.00 processing, (L7410.413) \$185.00 movie licensing, (L7410.413) \$3,284.00 automation.

Voucher #74 Advantage Archives LLC. (L7410.440) \$220.00 digitization, (L7410.440) \$35.00 shipping and handling.

Voucher #75 Village of Unadilla (L200) \$2,235.84 April 2025 payroll.

Motion to approve Abstract #11/Voucher #70 total \$1,779.46 and Abstract #12/Vouchers #71 - #75 total \$6,364.96 by Crystal Johnson, seconded by David Lapointe. Motion passed unanimously.

Treasurer's Report: Motion to approve Barb Lennon, seconded Crystal Johnson, approved unanimously.

Bank Balances:

NBT Checking (L200): \$25,037.51

CD SFCU Bequest II (L202): \$5,559.08

CD SFCU Wright Fund (L203): \$3,592.71

SFCU MMA /Savings (L204): \$4,642.69

Grant Money (L205): \$300.13

CD SFCU Friedman (L206): \$12,424.05

CD SFCU Investment Fund (L207): \$21,659.63

Principal amounts: Bequest I \$5,213.24

Bequest III \$1,910.28

Douglas \$5,006.90 (for biographies)

CD NBT (L208): \$40,000.00

NBT Money Market (L209): \$16,697.24

Petty Cash (L710): \$30.00

*SFCU CD's mature 5/25/2025.

*NBT CD matures 7/6/2025.

Requests for Treasurer:

Old Business:

- Public Hearing date for tax levy increase for Harris Memorial Library is May 6, 2025, vote is May 20, 2025.
- Discussed the condition of the upstairs, elevator or lift install, giving away 2 computers that are stored upstairs.

New Business:

- Discussed the Flag Day Parade participation.
- Book sale May 3, 2025 9am to 2 pm.

Director's Report:

- Schedule of annual increase in automation fees was reviewed; 2025 fee \$3,284.00; 2026 fee \$3,612.00; 2027 fee \$3,721; and 2028 fee \$3,832.00.
- Program attendance was discussed: 3 attended crochet class; 4 attended greeting card workshop; 55 children and approximately 25 adults attended the annual Easter Egg Hunt.
- Community Foundation grant application is due May 16th. We are asking for \$750 for two summer programs
- Irene has scheduled the following for the summer program; Reptile Co. July 17th at 1 pm \$425.00; Nate the Great / juggler July 22 at 10 am and 1 pm \$750.00 plus mileage; Shawn Robinson/ magician July 31st at 1 pm \$575.00; Bubblemania August 5th at 10 am and 1 pm \$750.00; Dan the Snakeman August 14th at 1 pm \$450.00. Total \$3,350.00.
- Revenues received: (L2082) \$111.00 March book sale; (L2706) \$5.00 Library book bag; (L2082) \$67.50 ongoing book sale; (L2765) \$1.95 donation; (L1255) \$1.00 prints,. Total revenues \$186.45.

- March hours: Irene 48 Marc 50 hours.

Next meeting: May 19, 2025 at 6:30 pm.

Motioned to Adjourn: 9:00 p.m. by Sue Barnhart. Seconded by Dave Lapointe motion passed unanimously.

Respectfully submitted: Sue Barnhart 5/18/25