

Unadilla Public Library
Regular Board Meeting
Date: 03/17/2025

Call to Order: President David Lapointe called the meeting to order at 6:40 pm.

Trustees Present: Jeanne Martin, Crystal Johnson, Sue Barnhart, Barb Lennon.

Absent:

Others Present: Library Director Irene Murphy, Harris Memorial Trustee Sarah Livingston.

Past Minutes: February 17, 2025. Motioned to approve with correction of (L209) to \$9664.74 by Crystal Johnson, seconded by David Lapointe. Motion passed unanimously.

Financial Report: Abstract #10/Voucher # 62-69.

Voucher # 62 Synch/ Amazon (L7410.410) \$112.50 book; (L7410.480) \$9.99, \$14.99 puzzle mat.

Voucher #63 Village of Unadilla (L200) \$1,985.49 February 2025 payroll.

Voucher #64 Irene Murphy (L7410.402) \$14.49 coffee cups, (L7410.480) \$8.00 fidget toys.

Voucher #65 4CLS (L7410.411) \$122.00 February 2025 gift processing; (L7410.413) Overdrive for 3/2025-2/2026.

Voucher #66 Linda Shea (L7410.480) \$70.00 card workshop.

Voucher #67 Synch/Amazon (L7410.460) \$46.97 hand sanitizer.

Voucher #68 Gail Goldstein (L7410.480) \$80.00 jewelry making.

Voucher #69 Synch/Amazon (L7410.410) \$14.43 books; (L7410.480) \$21.36 crochet needles.

Total for Abstract #10/Vouchers #62-#69 \$2,750.22

Motioned to approve Abstract 10/Vouchers #62- #69 by Barb Lennon, seconded by Crystal Johnson. Motion passed unanimously.

Treasurer's Report: Tabled

Bank Balances:

NBT Checking (L200): \$32,633.08

CD SFCU Bequest II (L202): \$5,555.68 SFCU 12/31/24 statements

CD SFCU Wright Fund (L203): \$3,564.86

SFCU MMA /Savings (L204): \$4,641.88

Grant Money (L205): 300.12

CD SFCU Friedman (L206): \$12,328.73

CD SFCU Investment Fund (L207): \$21,491.73

Principal amounts: Bequest I \$5,213.24
Bequest III \$1,910.28
Douglas \$5,006.90 (biography fund)
CD NBT (L208): \$40,000.00
NBT Money Market (L209): \$16,445.47 reconciled
Petty Cash (L710): \$30.00
SFCU CD's mature 5/22/2025. NBT CD matures 7/6/2025.

Requests for Treasurer:

Old Business:

- Substack, mailing list of 429, first email was sent out.
- SFCU signors are now David Lapointe, Kelly Jones, and Sue Barnhart.
- The StoryWalk will be going up in the next few weeks, Irene purchasing new stakes.
- Discussion of elevator or lift.

New Business:

- Sarah Livingston, trustee of Harris Memorial Library Board, came to our meeting to discuss an increase to the library tax levy which is needed by Harris Memorial Library. She asked if our UPL board would like to ask for an increase at this time. UPL Board agreed unanimously that we did not need additional funding at this time.
- David Lapointe motioned to approve the 2024 annual report, seconded by Crystal Johnson, all 5 yes votes.
- Barb Lennon motioned to approve the UPL 2025-2026 budget, seconded by Crystal Johnson, all 5 yes votes. David Lapointe will submit the budget to Kelly Jones.

Director's Report:

- February 2025 Revenues received: (L2082) \$39.25 ongoing book sale; (L2765) \$127 donations (\$100.00 - in memory of Mary Ellerton Clark & \$25.00 -from Judy Vickrey & \$2.00); (L1255) \$0.20 prints; (L2082) \$50.00 damaged book. Total revenues \$216.45.
- 2024 Annual report was submitted.
- E-rate signed and submitted to 4CLS (for Wi-Fi)

- Saturday Crafters attendance: 8 people attended Jewelry workshop; 3 attended the crocheting class. Crocheting class will be held again 4/5/25.
- Monthly book sale will be 3/29/25. Easter Egg Hunt is scheduled for 4/12/25 11 am.
- Irene booked programs for summer events; yearbooks have been sent out for digitizing.
- Home schooling books were sold for \$50, to be recorded next month.
- February 2025 hours submitted: Irene 60 hours; Marc 48 - (38 plus 10 personal hours)

Next meeting: 4/28/2025 at 6:30 pm.

Motioned to Adjourn: 9:46 pm. by Sue Barnhart, seconded by Crystal Johnson, all agreed.

Respectfully submitted: Sue Barnhart