

Unadilla Public Library
Regular Board Meeting
Date: 02/17/2025

Call to Order: President David Lapointe called the meeting to order at 1:10 pm.

Trustees Present: Jeanne Martin, Crystal Johnson, Sue Barnhart, Barb Lennon

Absent:

Others Present: Library Director Irene Murphy

Past Minutes: January 20, 2025. Motioned to approve by Jeanne Martin, seconded by Barb Lennon. . Motion passed unanimously.

Financial Report: Abstract #9/Voucher # 57- #61.

Voucher # 57 Rob Thomas (L7410.410) \$13.00 - book.

Voucher #58 Village of Unadilla (L200) \$2,017.69 - January 2025 payroll.

Voucher #59 Sync/Amazon (L7410.410) \$44.29 - books.

Voucher #60 4CLS (L7410.411) \$50.00 - January 2025 gift processing.

Voucher #61 Kelly Jones (L7410.406) \$7.00 - 1/31/25 mileage.

Total for Vouchers Abstract #9/Vouchers #57- #61 \$2,131.98.

Total for Abstract #8/Vouchers #52- #56 \$1,960.37. (tabled from January 20, 2025 meeting)

Motioned to approve Abstract 8/Vouchers #52- #56 and Abstract 9/Vouchers #57- #61 by Crystal Johnson, seconded by David Lapointe. Motion passed unanimously.

Treasurer's Report: Motioned to approve by David Lapointe as amended (L209) to be corrected from \$7,916.52 to \$9,664.74 (interest deposit from (L208) NBT CD maturity) seconded by Crystal Johnson, motion passed unanimously.

Bank Balances:

NBT Checking (L200): \$36,743.74

CD SFCU Bequest II (L202): \$5,555.68 SFCU 12/31/24 statements

CD SFCU Wright Fund (L203): \$3,564.86

SFCU MMA /Savings (L204): \$4,641.88

Grant Money (L205): 300.08

CD SFCU Friedman (L206): \$12,328.73

CD SFCU Investment Fund (L207): \$21,491.73

Principal amounts: Bequest I \$5,213.24

Bequest III \$1,910.28

Douglas \$5,006.90 (biography fund)

CD NBT (L208): \$40,000.00

NBT Money Market (L209): \$

Petty Cash (L710): \$30.00

*SFCU CD's mature 5/25/2025. NBT CD matures 7/6/2025.

Requests for Treasurer: Correct Line (L209) NBT Money Market on January 2025 Trial Balance.

- Until further notice deposit all revenues received into (L209) NBT Money Market and transfer deposits of \$1760 Assembly Special Legislative Funding and \$5,000 from Tianaderrah Foundation into (L209) NBT Money Market

Old Business:

- A letter was sent to Robert Gipson/ Tianaderrah Foundation with requested wording (no goods or services rendered) to thank him for a recent donation and was signed by all board members.
- David Lapointe will go to SFCU to become a signor on the SFCU accounts/CD's.
- The Library Board agreed that copies of the Daily Star will be retained for six months. There is no need to digitize them, this is already done by other libraries.
- The stakes to the StoryWalk need to be covered, Irene will call Travis Woods.
- Discussed email list, "Substack", newsletters.
- Discussed Disaster Plan policy for the Library which was adopted in 2020.
- Discussed the Annual Report due to be submitted to the state by March 1, 2025.

New Business:

- Motioned to approve transfer of \$1760.00 and \$5,000.00 to NBT Money Market (L209) as well as deposit any new revenues received into NBT MMA (L209) until further notice by David Lapointe, seconded by Crystal Johnson, passed unanimously.
- Easter Egg hunt will be Saturday, April 12, 2025.
- Saturday March 15th is the annual Scavenger Hunt. Irene may have a book sale that day.

Director's Report:

- January 2025 Revenues received: (L2082) \$125.80 (1/25/25 book sale), \$27.00 on going book sales; (L2765) \$2.70 donation; (L1255) \$0.40 prints; (L3840) \$1,760.00 Assembly Special Legislative Funding. Total revenues for January 2025 \$1915.90.
- Irene held a Valentine's Day program on 2/8/25 - 6 children attended.
- Saturday Crafters arranged for March 2025; March 8th Glistening Water Jewelry - (10 spots available); March 15th Crochet Class by Emma Terry; March 22nd Card making workshop by Linda Shea. Others have approached Irene with ideas.
- January 2025 hours submitted; Irene 55 hours, Marc 56 hours.

Next meeting: 3/17/2025 at 6:30 pm.

Motioned to Adjourn: 3:20 pm. by Sue Barnhart, seconded by Jeanne Martin, all agreed.

Respectfully submitted: Sue Barnhart