

Unadilla Public Library
Regular Board Meeting
Date: November 13, 2023

Call to Order: President David Lapointe called the meeting to order at 6:40 p.m.

Trustees Present: David Lapointe, Beth Baldwin, Barbara Lennon

Absent: Susan Barnhart, Lois Baldwin

Others Present: Library Director Irene Murphy

Past Minutes: October 16, 2023. Motioned to approve by Barbara Lennon, seconded by David Lapointe.

Financial Report: Abstract #6/Voucher #40 SYNCB/Amazon (L7410.430) \$ 39.99, toner.

Voucher #41 Four County Library System (L7410.411) \$60.75, Catalog fee.

Voucher #41 Four County Library System (L7410.411) \$14, Processing.

Voucher #42 United States Post Office (L7410.405) \$98, Box Rental.

Voucher #43 SYNCB/Amazon (L7410.410) \$39.52, books.

Voucher #44 Irene Murphy (L7410.402) \$9.10, K-cups & coffee mate.

Voucher #44 Irene Murphy (L7410.410) \$20, books.

Voucher #44 Irene Murphy (L7410.480) \$20, 8 Pumpkins.

Total of Abstract #6 vouchers \$301.36. Motioned to approve by David Lapointe, seconded by Beth Baldwin.

Treasurer's Report: Motioned to approve by Beth Baldwin, seconded by Barbara Lennon.

Bank Balances:

NBT Checking (L200): \$8,187.55

NBT Savings (L201): \$43,142.26

CD SFCU Bequest II (L202): \$5,339.97

CD SFCU Wright Fund (L203): \$3,426.46

SFCU MMA/Savings (L204): \$4,637.75

Grant Money (L205): \$300.04

CD SFCU Friedman (L206): \$11,850.08

CD SFCU Investment Fund (L207): \$20,657.31

Principal amounts: Bequest I \$5,213.24

Bequest III \$1,910.28

Douglas \$5,006.90 (for biographies)

Petty Cash (L210): \$30

(CD's mature 5/22/25)

Requests for Treasurer: Per the trial balance, the payroll liability due to the village is still outstanding from several months ago. Please remit, as needed. Also, need an update on the library's Annual Update Document (AUD).

Business:

- David spoke with Kelly about interest rates. Currently NBT offers a 12-month CD for 4.5%. Kelly/David is waiting for an email from NBT (Jamie Reynolds).
- Irene will let the trustees know when the tax proceeds check is received.
- David mentioned that the library is not listed in the Yellow Pages. Irene will check with Frontier Yellow Pages.
- Look into putting more announcements on the sign out front, such as "Mystery Month" or "Romance Month, etc.

Director's Report:

- The StoryWalk will be put back up in the Spring of 2024.
- Irene contacted Laurie McIntosh (Story Laurie) and scheduled her program for possibly April 27th. Will reach back out to her in February. The fee will be \$400.
- Irene has received the 4CLS Annual Report for 2022. It is available if anyone is interested in looking at it.
- The Pumpkin Painting event on Saturday, October 28th had 5 children with 3 adults.
- Santa Saturday December 2nd will have an ornament craft with a story.
- Irene will plan a movie and craft event for Saturday, December 16th.
- Irene shared a letter from 4CLS explaining a proposal to overhaul the Overdrive pricing model and replace it with one based on member library budgets. Currently we pay \$50 per year for the Overdrive service. The proposal would increase our cost in 2024 to \$250. Need to vote yes or no on the plan. We voted "No" on the Digital Content Plan Ballot.
- October 2023 hours: Irene – 53 (with 2 hrs floating), Marc – 57.5.
- Revenues received for October 2023 were \$34.70. Prints \$1.40, Book Sales \$11.75, Donations \$21.55.

Next meeting: December 18, 2023 at 6:30 p.m.

Motioned to Adjourn: 8:20 p.m. by David Lapointe. Seconded by Barbara Lennon.

Respectfully submitted: Irene Murphy, November 29, 2023.