

Unadilla Public Library  
Regular Board Meeting  
Date: July 17, 2023

**Call to Order:** President David Lapointe called the meeting to order at 6:40 p.m.

**Trustees Present:** David Lapointe, Beth Baldwin, Lois Baldwin, Barbara Lennon

**Absent:** Susan Barnhart

**Others Present:** Library Director Irene Murphy

**Past Minutes:**

March 20, 2023 Motioned to approve by Barbara Lennon, seconded by Lois Baldwin.

June 19, 2023 Motioned to approve with corrections by David Lapointe, seconded by Barbara Lennon.

**Financial Report:**

Abstract #2:

Voucher #8 Irene Murphy (L7410.410) \$30.00, 3 Unatego yearbooks (2018, 2019, 2022).

Voucher #9 The Spoon Man (L7410.480) \$400.00, The Spoon Man program, August 1, 2023.

Voucher #10 Robert Rogers Puppet Company (L7410.480) \$395.00, Puppet show-Stone Soup.

Voucher #11 Pete & Chris Amusements (L7410.480) \$400.00, Magic show, August 8, 2023.

Voucher #12 SYNCB/Amazon (L7410.410) \$18.00, book.

Voucher #13 SYNCB/Amazon (L7410.410) \$8.57, book.

Voucher #14 SYNCB/Amazon (L7410.430) \$61.20, book pockets.

Voucher #15 SYNCB/Amazon (L7410.430) \$99.99, color toner.

(L7140.480) \$13.99, bookmarks.

Voucher #16 SYNCB/Amazon (L7410.410) \$61.74, 6 books.

Voucher #17 SYNCB/Amazon (L7410.430) \$9.73, black markers.

Total of Abstract #2 vouchers: \$1,498.22

Motioned to approve by Lois Baldwin, seconded by David LaPointe.

**Treasurer's Report:** Tabled, needs corrections.

**Bank Balances:**

NBT Checking (L200): \$17,624.98

NBT Savings (L201): \$37,140.35

CD SFCU Bequest II (L202): \$5,297.66

CD SFCU Wright Fund (L203): \$3,399.31

SFCU MMA/Savings (L204): \$4,636.92

Grant Money (L205): \$300.02

CD SFCU Friedman (L206): \$11,756.19

CD SFCU Investment Fund (L207): \$20,493.65

Principal amounts: Bequest I \$5,213.24

Bequest III \$1,910.28  
Douglas \$5,006.90 (for biographies)  
Petty Cash (L210): \$30

CDs mature 5/22/25.

**Requests for Treasurer:** Please reconcile general ledger account L204 SFCU Money Management/Savings to the bank statement.

**Director's Report:**

- The Dirtmeister program was held at the Unatego Elementary School on Thursday, July 13, 2023. Attendance: 14 adults, 57 children.
- The StoryWalk boards had been taken apart but were not repaired by BOCES. Irene Murphy arranged to have them returned. Currently, the boards aren't useable. Irene and her husband will attempt to fix them.
- The Four County Library System Road Trip, which began on Saturday, July 1, 2023, is going well. During the first week, three people started at the Unadilla Public Library and 16 people came in to have their brochures stamped for a total of 19. During the week of July 10<sup>th</sup>, 13 people started at the library, and 31 came in for a total of 44.
- The book sale on July 8, 2023 raised \$295.80.
- Irene Murphy sent the annual summary of the Lillian K. Friedman account to John Friedman and Carol Bromer.
- Irene Murphy sent a thank you letter to the Community Foundation of Unadilla for their grant award.
- Library Trustee Basic Training, a workshop for trustees, will be held by Four County Library System as an online webinar on Wednesday, July 26, 2023 from 6:00 to 8:00 p.m. or in person on Saturday, July 29, 2023 at the Sidney Memorial Public Library from 10:00 a.m. to 12 p.m.
- Revenues for June 2023—Total \$38.60. Prints \$5.20, Book sales \$7.00, Fines \$0.40, Lost books (2) \$24.00, Donations \$2.00.
- Checks received: Community Foundation of Unadilla \$480.00, Yeager Memorial \$4,500, and Virginia Herman Memorial \$1,500.
- June hours: Irene 53 (with 8 hours vacation), Marc 62.

**Business:**

- Irene Murphy will ask Unadilla Clerk-Treasurer Kelly Jones about giving bills for the library to her earlier so the board can receive the vouchers and financial statements before monthly meetings.
- Irene Murphy talked to Mayor Jake Cotten about installing a light in the hall outside the door to the library.
- Irene Murphy mentioned that the wired barcode scanner is old. She will look into ordering a new, wireless barcode scanner.

**Next meeting:** Board meeting August 21, 2023 at 6:30 p.m.

Motioned to Adjourn: 8:45 p.m. by Beth Baldwin, seconded by Barbara Lennon.

Respectfully submitted: Lois Baldwin, Secretary, August 21, 2023.