

Unadilla Public Library
Regular Board Meeting
Date: January 17, 2022

Call to order: President Susan Barnhart called the meeting to order at 6:35 pm.

Trustees Present: Susan Barnhart, Beth Baldwin, Barbara Lennon

Others Present: Irene Murphy, Ron Mott (via Zoom)

Past Minutes: December 16, 2021 Motioned to approve by Susan Barnhart
Second by Barb Lennon

Financial Report: Abstract #8/Voucher #62 (L7410.411) 4CLS Cataloging-\$48.00; Voucher #63 (L7410.410) Amazon-Books-\$45.55; Voucher #63 (L7410.460) Amazon-Library Maintenance (L7410.460)-\$26.99 Total of vouchers: \$120.54 Motioned to approve by Barb Lennon, Seconded by Susan Barnhart

Treasurer's Report: Tabled until next meeting.

Bank Balances:

NBT Checking (L200): \$61,461.56 (not reconciled) Actual balance \$25,396.48

NBT Savings (L201): \$128.32 (not reconciled) Actual balance \$37,129.25

Principal amounts: Bequest I \$5,213.24

Bequest III \$1,910.28

Douglas \$5,006.90

CD SFCU Bequest II (L202): \$5,155.03

CD SFCU Wright Fund (L203): \$3,307.80

SFCU MMA/Savings (L204): \$21,005.00

Grant Money (L205): -0-

CD SFCU Friedman (L206): \$11,439.68

Petty Cash (L210): \$30

(CD's mature 9/20/22)

- Moved to approve Unadilla Public Library Fiscal Policies. Motion made by Beth Baldwin, second by Susan Barnhart..
- Moved to remove Andrea Edwards as a Library Trustee, as she has missed three consecutive meetings without an explanation. Motion by Barb Lennon, second by Susan Barnhart.
- Went into executive session to discuss personnel issue.
- Discussed the need for clarification concerning the differentiation between signors on bank account and who may make deposits and withdrawals.

Requests for Treasurer:

* Show transfer of \$37,000 from checking to savings.

*Please record December activity and reconciled bank statements.

Director's Report:

* Discussed purchasing a Brita water filter for the library. Also need to purchase new computer mouses.

*Still working on the digitizing of the Unadilla Times. There are now 418+ pages which were received from Don Tuttle. Kathy Ouimet would like to donate toward the funding of this project. Would like to get close to 1,000 pages. Additional papers are available from the son of the original owner of the Unadilla Times, Ted Ingalls.

*Revenues for December - \$17.05. Prints-\$1.80; Fines-\$3.50; Book sales-\$10.25; Donations-\$1.50.

* Other revenues received- Check for \$300 from Carol Bromer for the Friedman Fund. 4CLS State Aid- \$1,111; Tianaderrah Foundation \$3,000 (discussed using this for the preservation of materials in the Halsey Room); Unadilla Community Chest- \$150.

*All donations have been acknowledged with a thank you note.

Next Meeting: February 21, 2022, 2 pm

Adjournment: 8:55pm. Motion to adjourn by Beth Baldwin. Second by Susan Barnhart.

Respectfully submitted -Barbara Lennon, 2/20/22.