

Unadilla Public Library  
Regular Board Meeting  
Date: November 15, 2021

**Call to order:** President Susan Barnhart called the meeting to order at 6:40 PM

**Trustees Present:** Susan Barnhart, Barbara Lennon, Beth Baldwin

Absent: Andrea Edwards

**Others Present:** Irene Murphy (Library Director), Ron Mott (Village Trustee via Zoom)

**Past Minutes:** October 18, 2021 Motioned to approve by Susan Barnhart

Second by Beth Baldwin

**Financial Report:** Abstract #6/Voucher #52 (L7410.405) United States Post Office, box rental, \$84.00; Voucher #53 (L7410.413/.411) 4CLS, Research Center/3<sup>rd</sup> Qtr Catalog Fee, \$162.00; Voucher #54 (L7410.410/.480) Irene Murphy, books/special events, \$192.00 Total of Abstract #6 vouchers: \$438.00. Motioned to approve by Barbara Lennon, Seconded by Susan Barnhart

**Treasurer's Report:**

**Bank Balances:**

NBT Checking (L200): \$37,497.42 (reconciled)  
NBT Savings (L201): \$21,128.32  
Principal amounts: Bequest I \$5,213.24  
Bequest III \$1,910.28  
Douglas \$5,006.90  
CD SFCU Bequest II (L202): \$5,155.03  
CD SFCU Wright Fund (L203): \$3,307.80  
Grant Money (L205): -0-  
CD SFCU Friedman (L206): \$11,439.68  
Petty Cash (L210): \$30.00

- Discussion ensued regarding the savings account at NBT and whether we should move it to the savings account at Sidney Federal Credit Union, where rates are better for money management accounts of a certain amount (\$2,500 and up, \$5,000 and up, and \$10,000 and up). A very small amount of interest is currently being earned on the savings account balance at NBT. Motion was made by Barbara Lennon and seconded by Susan Barnhart to move \$21,000 from the NBT Savings account to a money management account at SFCU.

**Requests for Treasurer:** Reclassify money received from the Community Foundation. L2705 should be \$960, L2707 should be \$1,500, L2708 should be \$4,500. Also, please make a line item in the Trial Balance for the SFCU savings account and record the \$5 donation by Susan Barnhart.

**Director's Report:**

\*Revenues received for September 2021 was \$68.20. Prints- \$8.20; Book Sales- \$39.00; Fines- \$18.30; Donation- \$2.70.

\*Revenues received for October 2021 was \$77.50. Prints- \$7.85; Book Sales- \$37.50; Fines- \$29.20; Donation- \$2.95.

\*Received tax levy money of \$26,036.07.

\*October 2021 hours: Marc Jackson 54 1/2; Irene Murphy 54 (2 hours floating)

\*Returned 4CLS Cost of Services paperwork. Did not contract for the Envisionware computer reservation services.

\* Updated the policies that were edited in the special workshop on October 24th. Will circulate copies back around via email.

\*Will confirm that Healthy Eating for the Holidays, a Cornell Cooperative Extension program, will be presented at the library on 11/17/21 at 6:30 pm and 11/20/21 at 10:30 am.

\*Some libraries in the 4CLS are going fine free. Need to discuss whether we want to go fine free also. Tabled until next meeting.

\* Wrote letter to Jonathan Friedman explaining what the income from the Friedman Fund was used for. Plates were put in the books identifying that the books were purchased from the Friedman Fund.

\*New book – Bear Stays Up For Christmas - has been put in the StoryWalk for the holidays.

\* Still planning on having a story and craft for Santa Saturday on December 4<sup>th</sup>, 2021. Will be making holiday ornaments for the new community tree that was recently put in on the front lawn. A volunteer may help with the story and craft.

\*Andrea Edwards reached out via text message to say she would be stepping down as a library board member.

**Next Meeting:** To be determined.

Motioned to adjourn: 8:08pm by Susan Barnhart, Second by Barbara Lennon

Respectfully submitted: Beth Baldwin  
12/08/21