

Unadilla Public Library  
Regular Board Meeting  
Date: October 18, 2021

**Call to order:** President Susan Barnhart called the meeting to order at 6:43 pm

**Trustees Present:** Susan Barnhart, Beth Baldwin, Barbara Lennon

**Absent:** Andrea Edwards

**Others Present:** Irene Murphy, Ron Mott (via Zoom)

**Past Minutes:** September 20, 2021                      Motioned to approve by Barbara Lennon

Second by Susan Barnhart

**Financial Report:** Abstract #5/Voucher #49 (L7410.460) Village Variety- Miniblinds \$24.82; Voucher #50 (L7410.430) Country Computers and Publishing- Business Envelopes \$17.50; Voucher #51 (L7410.413) Four County Library System- Movie Licensing \$176; Voucher #51 (L7410.411) Four County Library System- Gift Processing \$5.00; Total of vouchers- \$273.32. Motioned to approve by Susan Barnhart, second by Barbara Lennon.

**Treasurer's Report:** Motion approved by Beth Baldwin    Second by Susan Barnhart

**Bank Balances:**

NBT Checking (L200): \$38,063.01 (reconciled)

NBT Savings (L201): \$21,128.32

Principal amounts: Bequest I \$5,213.24

Bequest III \$1,910.28

Douglas \$5,006.90

CD SFCU Bequest II (L202): \$5,155.03

CD SFCU Wright Fund (L203): \$3,307.80

Grant Money (L205): -0-

CD SFCU Friedman (L206): \$11,439.68

Petty Cash (L210): \$30

**Requests for Treasurer:**

- Reclassify money received from the Community Foundation. L2705 should be \$960. L2708 should be \$4,500. (See minutes of 9/20/21)
- Make a line item in the Trial Balance for the SFCU savings account and record the \$5 donation by Susan Barnhart

**Director's Report:**

- The 2022 Four County Library System Cost of Services was discussed.  
\* Automation - \$2,814; Video Circuit - \$200; Download Zone - \$50; Movie Licensing - \$176; Research Center - \$115; Title Source – no fee;  
Irene Murphy will look into details of the Envisionware.
- Library Policy Workshop will be held on October 24, 2021.
- The Library Open House will be held on October 23, 2021, from 12-2pm. Refreshments will be served and music will be provided by George Denys and Sarah Grote.
- Library Trustee Orientation webinars are available.
- Healthy Eating for the Holidays, a Cornell Cooperative Extension program, will be presented at the library on 11/17/21 at 6:30 pm and 11/20/21 at 10:30 am.

- The Holiday Magic Parade will be on December 4, 2021. Will plan on having a story and craft at the library for December 4<sup>th</sup>.
- September hours: Marc- 53.5; Irene-57.
- Still looking for other trustees to fill Board opening.

**\*Next Meeting:** November 15, 2021 6:30pm

**\*Adjournment:** 9 pm. Motion to adjourn by Beth Baldwin. Second by Susan Barnhart.

Respectfully Submitted: Barbara Lennon

11/15/21