

Unadilla Public Library
Regular Board Meeting
Date: August 16, 2021

Call to order: President Susan Barnhart called the meeting to order at 6:37 PM

Trustees Present: Susan Barnhart, Andrea Edwards, Beth Baldwin

Absent: Barbara Lennon

Others Present: Irene Murphy (Library Director), Ron Mott (Village Trustee via Zoom), John Jones from Community Bank Wealth Management

Past Minutes: July 19, 2021 Motioned to approve by Susan Barnhart
Second by Beth Baldwin

Financial Report: Abstract #3/Voucher #41 (L7410.460) Village Variety, storage containers, \$84.78; Voucher #42 (L7410.102) Sheri Baumes, Storytime, \$150.00; Voucher #43 (L7410.411) 4CLS, Cataloging Fee/Processing, \$49.50; Voucher #44 (L7410.460) J&M Trophies, memorial plaques, \$277.50; Voucher #45 (L7410.410/.412/.430) Amazon, books/DVDs/office supplies, \$356.01 Total of Abstract #3 vouchers as adjusted for credit for Voucher #41: \$1,517.79.
Motioned to approve by Beth Baldwin, Seconded by Andrea Edwards

Voucher #41 was resubmitted due to a change in amount (credit to be applied)

Treasurer's Report: unavailable

Bank Balances: unavailable

- John Jones from Community Bank Wealth Management provided some information on what he does for Community Bank customers. Community Bank customers must have a minimum investment of \$100,000. He suggested other ways we could invest our Bank of Cooperstown CDs in lieu of meeting the minimum investment requirements with their bank.
- Due to the closing of the Unadilla branch of Citizens Bank, we have gone back and reviewed CD rates with other banks and from Sidney Federal Credit Union. Interest rates are very low right now, with the best rate at Sidney Federal Credit Union. We would like to invest the Friedman funds (acct L206), the Wright funds (L203) and the Bequest II funds (acct L202) into separate 12-month CDs at Sidney Federal Credit Union. These CDs should have three authorized signers – Treasurer Clarissa Riker, Board President Susan Barnhart and Board Member Beth Baldwin.

Motion was made by Susan Barnhart and seconded by Andrea Edwards to deposit the Bank of Cooperstown CDs at Sidney Federal Credit Union.

Requests for Treasurer: Need June 2021 detail of revenues & expenses and July 2021 trial balance and detail of revenues & expenses.

Director's Report:

- * The memorial plaques from J&M Trophies were ready and have been picked up.
- * For the summer program on 7/22 with the Dirtmeister, 43 children and 14 adults attended.
- * There is some interest now in the Thursday morning story hour. During the first few weeks of story hour nobody attended.
- * Due to the increased risk from the delta variant, we have gone back to requiring masks for all patrons, irrespective of Covid-19 vaccination status. The Temporary Safety Practices Policy will be updated.
- * Will be ordering blinds from the Village Variety for the two windows near the computer workstations.
- * The date for the Library open house is set for Saturday October 23rd. Will check with Chuck D'Imperio to see if he is available to speak on that date.
- * Revenues received for July 2021 was \$23.45. Prints- \$4.40; Book Sales- \$5.00; Fines- \$12.20; Donation- \$1.85.
- * Steve Bachman from Four County provided some input about the reporting requirements of the NY Hero Act. The Act requires the library to have an Airborne Infectious Disease Exposure Prevention Plan. We will need to work on a draft as soon as possible.
- * July 2021 hours: Marc Jackson 55 1/2; Irene Murphy 64

Next Meeting: September 20, 2021 6:30pm

Motioned to adjourn: 8:45pm by Susan Barnhart, Second by Beth Baldwin

Respectfully submitted: Beth Baldwin
9/11/21