

Unadilla Public Library
Regular Board Meeting
Date: March 15, 2021

Call to order: President Susan Barnhart called the meeting to order at 7:08 pm

Trustees Present: Susan Barnhart, Janet Povlock, Beth Baldwin, Barbara Lennon, Andrea Edwards

Others Present: Irene Murphy, Ron Mott (via Zoom)

Past Minutes: February 13, 2021 Motioned to approve by Barbara Lennon
Second by Susan Barnhart (with the change of crossing off \$36.75 in the Financial Report section)

Financial Report: Abstract #10/Voucher #23 (L7410.410) Amazon books total of \$38.37; Abstract #10/Voucher #24 (L7410.411) 4CLS Gift Processing total of \$15.00. Total of Abstract #10 vouchers: \$53.37. Motioned to approve by Beth Baldwin. Seconded by Susan Barnhart.

Treasurer's Report: Motioned to approve by Beth Baldwin, Second by Barbara Lennon

Bank Balances:

Checking (L200): \$48,971.16
Misc. Savings (L201): \$21,125.16
CD BOC Bequest II (L202): \$5,108.23
CD BOC Wright Fund (L203): \$3,277.77
Grant Money (L205): -0-
CD BOC Friedman (L206): \$10,443.90
Petty Cash (L210): \$30

Requests for Treasurer:

*Still need to transfer \$2,600 from L7410.460 (Library Maintenance) to L1990.400 (Special Items) in the modified budget.

*Determine what should be budgeted for Personnel Services (i.e. estimate of hours) (L7410.101 & L7410.103)

*Determine what should be budgeted for Employee Benefits (L9030.800)

Director's Report:

- Two individuals have been contacted to work on providing insurance quotes (Bill from NBT and the Library Trustee Association (COOL) Consortium). We hope to have a quote by April, 2021.
- We have received a quote from Linda Bickos for personalized thank you and blank note cards with the Unadilla Public Library imprint.
- Steve Bachman has been contacted to change/adjust the EIN number identified in the annual report.
- We received a book (Sandy Hill Cemetery) donated by Kathleen Sturges Ouimet

- February hours: Marc - 52; Irene - 52. "Floating" hours: Marc - 6 (2 for February + 4 hours owed in January); Irene - 2.
- Total deposited for February \$66.60. Prints-\$3.60; Book Sales-\$34.25; Fines-\$27 (with the addition of the \$4 check dated in December); Donation-\$1.75.
- Received LLSA check from 4CLS for \$110.59.

***Next Meeting:** March 22, 2021 6:30 pm (Budget Workshop)
April 19, 2021 6:30pm Regular Meeting

***Adjournment:** 8:39pm. Motion to adjourn by Andrea Edwards. Second by Susan Barnhart.