

Unadilla Public Library
Regular Board Meeting
Date: January 18, 2021

Call to Order: President Susan Barnhart called the meeting to order at 2:15pm.

Trustees Present: Susan Barnhart, Andrea Edwards, Beth Baldwin, Janet Povlock
Attending by Phone: Barbara Lennon

Others Present: Irene Murphy

Past Minutes: December 21, 2020 Motioned to approve by Susan Barnhart
Second by Janet Povlock

Financial Report: Abstract #8/Voucher #19 \$4,555 - Advantage Archives, LLC Abstract #8/Voucher #20 American Digital Memories \$20 (Yearbooks for 1952, 1962, 1966, 1971).

Treasurer's Report: Tabled for future discussion. Need more information about chromebooks and NBT bank statements for December 2020.

Bank Balances:

Checking (L200): \$53,451.55
Misc. Savings(L201): \$21,125.16
CD BOC Bequest II (L202): \$5,108.23
CD BOC Wright Fund (L203): \$3,277.77
Grant Money (L205): -0-
CD BOC Friedman (L206): \$10,443.90
Petty Cash (L210): \$30

* Sue sent Irene the NYS Comptroller's Office VIMEO link for budget training (suggest keeping the authorized signatures on accounts to include the mayor and village clerk).

*Irene will check "COOL" on LTA website concerning library insurance.

Requests for treasurer:*A motion was made by Janet Povlock and seconded by Susan Barnhart to transfer \$2,600 from Library Maintenance (.460) to Special Items (L1990.400).

*Need NBT savings account bank statement for December 2020.

Director's Report: * \$3,000 donation was received from the Tianaderrah Foundation (Robert and Nellie Gipson). A thank you letter was mailed. A card should be mailed to let them know how the money was used.

*Irene sent in another box of yearbooks, including 4 that need to be re-scanned, and approximately 19-20 additional yearbooks.

* A donation of \$300 was received on 12/14/20 from Jonathan Friedman's sister (Carol Bromer).

*Irene plans to sell gardening books plus other books at \$5 per box to Grace Hefner at Little Dog Books, Hobart, New York. Sue and Jan like the idea of selling to Little Dog Books.

*Otsego Reduce Reuse Recycle will accept clean used books as donations (no encyclopedias).

*Received the 36 reels of the Unadilla Times back from Advantage Preservation.

*The Annual Report is due March 1st.

*Irene has barcoded some of the local history books that are up in the Halsey Room.

* Total of \$17.40 submitted to Clarissa for deposit: \$1.15 Donation; \$4 Book sale; \$4 Prints/copies; \$8.25 Fines

* December hours Irene- 54; Marc- 49.5

Next Meeting: February 15, 2021 at 2pm (President's Day)

Motion made to adjourn at 4:01 pm by Susan Barnhart, second by Jan Povlock