

Unadilla Public Library
Regular Board Meeting
Date: August 17, 2020

Call to order: President Susan Barnhart called the meeting to order at 2:20 pm

Trustees Present: Susan Barnhart, Andrea Edwards, Barbara Lennon, Janet Povlock

Absent: Beth Baldwin

Others Present: Irene Murphy, Ron Mott

Past Minutes: July 2020 Motioned to approve by Janet Povlock

Second by Susan Barnhart

Financial Report: Abstract #3/Voucher #7(L7410.411) \$17.25 – Cataloging Fee; Abstract #3/Voucher #8 (L7410.410) \$15.00 – Books (Dirt) ; Abstract #3/Voucher #9 (L7410.404) \$64.98 – Computer Supplies Motioned to approve by Andrea Edwards Seconded by Barbara Lennon

Treasurer's Report: Motioned to approve by Susan Barnhart Seconded by Janet Povlock

Bank Balances:

Checking (L200): \$34,729.32
Misc. Savings (L201): \$20,823.05
CD BOC Bequest II (L202): \$5,071.24
CD BOC Wright Fund (L203): \$3,254.03
Grant Money (L205): -0-
CD BOC Friedman (L206): \$10,368.26
Petty Cash (L210): \$30

- The Bank of Cooperstown was sold by its parent company, USNY Bank, to Wayne Bank. Current bank statements come directly from USNY Bank and future bank statements may come from Wayne Bank directly rather than from the Bank of Cooperstown.
- Requested changes to the monthly meeting template to show both the maturity dates of the CDs and also the principal amounts of the bequests sitting in the savings account at NBT.
- Revised and adopted Temporary Safety Practices Policy and Infectious Disease Control Policy effective August 17, 2020.
- The library will celebrate its 100th anniversary next March 2021. Discussed ideas on how to mark this occasion (i.e. pamphlet, book marks, coffee mugs).

Requests for Treasurer: The Petty Cash balance of \$30 needs to be adjusted to show \$20.

Please deposit the \$300 donation received from Jonathan Friedman in July to the NBT Savings Account (L201) until the Bank of Cooperstown CD matures next June 13, 2021.

Need July 2020 bank statement for NBT Savings Account (L201).

Director's Report: *Several books about diversity have been ordered and will be added to our collection.

- *A patron lost a signed copy of Dirt by the Dirtmeister (Steve Tomecek). Will order a replacement copy directly from the author.
- *Received a phone call from Ken Norman of Oklahoma Correctional Industries about a yearbook digitizing service. OCI digitizes high school yearbooks and saves them to DVDs as part of a rehab and jobs training program. There is no cost for this service.
- *Checked with other libraries about newspaper digitization. Most libraries do use Advantage Preservation. Obtained a quote from another vendor, but Advantage Preservation is offering special pricing right now. A motion was made by Janet Povlock and seconded by Susan Barnhart to digitize our copies of the Unadilla Times that other libraries haven't.
- *July hours Marc 53.5; Irene 52.5
- *The ceiling in the Halsey Room has been repaired by the village employees.
- *The Autumn Fest scheduled for September 27th, 2020 at Johnson's Farm on Covered Bridge Road has been cancelled this year. Our regular book sale normally held on that day will not be held.

Next Meeting: September 21, 2020 6:30 pm

Motioned to adjourn: 4:20 pm by Andrea Edwards

Second by Barbara Lennon