

Unadilla Public Library Donation Policy

The Unadilla Public Library and the Board of Trustees (here in known as the Library) are pleased to accept donations in many forms including books, equipment, furniture, and educational materials. Wherever possible such donations will be used to enhance library holdings and support its ability to provide services to our community. The Library, however, is entrusted with the change of acting as a responsible steward of community interest. Donated items may be kept, sold, given away, or discarded as deemed appropriate by the majority of the voting members of the board. Acceptance of donations that carry special conditions or restrictions will be considered by the board on a case-by-case basis and is generally subject to the terms and conditions listed below.

Library staff will not estimate or determine the value of donated items for income tax considerations. The responsibility for this lies with the donor.

Donated materials will be judged by the same selection standard as our purchased materials. The Library reserves the right to utilize these gifts in accordance with our selection policy.

Items of personal property, art objects, portraits, or antiques will be accepted only with the condition that they may be sold, given away, or discarded at the discretion of the Library.

The Library abides by the New York State Education Law, Article 5, Section 226, Powers of Trustees of Institutions, Number 5, Property Holding, and Number 6, Control of Property.

The Library will keep a record of the name, address, telephone number, nature of the gift, and acknowledgment of it.

Adopted by the Unadilla Public Library Board of Trustees, November 15, 2004.
Revised: January 20, 2020