

Unadilla Public Library
Regular Board Meeting
Date: August 19, 2019

Call to order: President Sue Barnhart called the meeting to order at 9:15 am

Trustees Present: Sue Barnhart, Barb Lennon, Andrea Edwards, Jan Povlock, Beth Baldwin

Absent: Ron Mott

Others Present: Irene Murphy, Clarissa Riker, David Welch

Past Minutes: June 2019 Motioned to approve by Barb Second by Sue

Other past minutes: July 2019 Motioned to approve by Barb Second by Sue

Financial Report: Abstract #3/ Voucher #12 (L7410.480) \$341.25 – Kopernick Observatory;
Abstract #3/ Voucher #13 (L7410.480) \$10.00 – Binghamton Zoo; Abstract #3/ Voucher #14
(L7410.430) \$58.78 – Office Supplies, Stamp Pad, Laminating Pouches; Abstract #3/ Voucher
#15 (L7410.413) \$115.00 – Annual Research Center Fees Motioned to approve by Sue
Seconded by Barb

Treasurer's Report:

Bank Balances:

Checking (L200): \$14,244.40
Misc. Savings (L201): \$20,818.60
CD Citizens Bequest II (L202): \$5,016.76
Wright Fund (L203): \$3,221.05
Grant Money (L205): \$.02
Friedman (L206): \$9,663.21
Petty Cash (L210): \$10

- David Welch offered some feedback regarding the StoryWalk route. He suggested the current layout be changed to more of a walk. Right now the posts are in a fairly small area. The posts will be picked up and stored over the winter and next spring we can reset them to a new route, if desired. Mr. Welch also suggested some painting and repairs may be needed over the winter. He has heard some feedback from the community and concedes that we can't please everyone in terms of the StoryWalk.
- David Welch said the Village continues to have interest in an electronic sign out in front of the Community House. The Village is hoping to engage a grant writer to get a grant proposal written for the cost of the sign. He continues to feel that there would be options for the library to use the sign for its own notices.
- David Welch followed up on some of the cross-communication efforts between Unadilla, Sidney and Bainbridge in light of the loss of The Tri Town News. He mentioned that the Pennysaver has a community events page.
- Sue informed David Welch and Clarissa that she contacted NBT/Mang regarding our insurance coverage. She explained that we want to be a named insured on the Village's current policy and that we would come up with a comprehensive list of our holdings to present to the insurance company.
- Our CD at Citizens Bank is maturing today. Barb will check with local banks to get current CD rates. Rates are going down from where they were late last year. The

current rate on this CD is .40%. A motion was made by Andrea to cash out this CD and deposit it to the savings account at NBT. Seconded by Sue.

Requests for Treasurer:

Still need to post an increase to petty cash to show a balance of \$20. This is open from our last fiscal year.

Close out the CD at Citizens Bank and deposit it to the savings account at NBT.

Director's Report: *Inquired at House of Consignment about selling our library book bags there. We can't pursue selling ours there because they have their own bags for sale. There may be an option to sell bags at the Autumn Fest on October 6th, even if we are not up at Johnson's Farm having our book sale.

*Have videos for sexual harassment training for anyone interested. Marc attended the training put on by the Village on August 15th. Irene will get training thru her job at Sidney Central School once the school year starts.

*Irene attended the Four County Library System Governing Council Meeting on Friday, August 16th, 2019 in Sherburne. Their next meeting is Friday, November 15th, 2019 in Oneonta.

*Summer programs are complete. Attendance was good for all programs, including those held at the library. Seems like the newsletters had an impact on attendance.

*Computer dividers were put up by Nick Korda and David York. Some minor adjustments will be requested. A trustee will reimburse David York for plywood purchased for this project.

* Purchased a fan to be used upstairs. A motion was made by Sue and seconded by Jan to authorize reimbursement for the fan.

*We received \$318.45 from the Strengthening Young Families Mini-Grant, but have not yet spent it. Mentioned to Sarah Reid at 4CLS that we are seeking a partner to co-fund our original idea, but may have to pursue another project if that does not happen. She said that was ok. We are not required to provide proof that we spent the money awarded.

*\$61.60 to be deposited for July book sales, fines, fees and donations.

*The LLSA award was received earlier this month in the amount of \$1,276.99.

*July hours Marc 60; Irene 62

Next Meeting: September 16, 2019 7:00pm

Motioned to adjourn: 12:18 pm by Beth Second by Barb