

Unadilla Public Library  
Regular Board Meeting  
Date: July 15, 2019

**Call to order:** President Sue Barnhart called the meeting to order at 7:18 pm

**Trustees Present:** Sue Barnhart, Barb Lennon, Andrea Edwards, Jan Povlock, Beth Baldwin

**Absent:** Ron Mott

**Others Present:** Irene Murphy

**Past Minutes:** June 2019          Corrections needed.

**Financial Report:** Abstract #2/ Voucher #3 (L7410.402) \$317.25 – newsletter printing; Abstract #2/ Voucher #4 (L7410.405) \$195.42 – postage for newsletter; Abstract #2/ Voucher #5 (L7410.480) \$395 – BubbleMania; Abstract #2/ Voucher #6 (L7410.480) \$167.40 – Binghamton Zoo; Abstract #2/ Voucher #7 (L7410.480) \$250.00 – Science Plus (i.e. “Dirtmeister”) Program; Abstract #2/ Voucher #8 (L7410.480) \$345.00 – Moreland Magician; Abstract #2/ Voucher #9 (L7410.480) \$167.40 – Magic Show; Abstract #2/ Voucher #10 (L7410.411) \$85.75 – Processing 68 Books, Cataloging Fees; Abstract #2/ Voucher #11 (L7410.402) \$20.97 – reimburse coffee & cups      Motioned to approve by Sue      Seconded by Barb

**Treasurer’s Report:**

**Bank Balances:**

Checking (L200): \$10,038.38  
Misc. Savings (L201): \$20,818.60  
CD Citizens Bequest II (L202): \$5,016.76  
Wright Fund (L203): \$3,221.05  
Grant Money (L205): \$.02  
Friedman (L206): \$9,663.21  
Petty Cash (L210): \$10

- Discussion about the Carnival of Sales and why the Village moved some of the posts for that day. Was it really necessary? This was a missed opportunity for community members and visitors to view the StoryWalk. How can we prevent this from happening next year? Let the Village know we don’t want the posts moved.
- Autumn Fest is October 6<sup>th</sup>, 2019 at Johnson’s Farm on Covered Bridge Road this year. Discussed idea of having our regular book sale on the porch, rather than bringing books up there to sell.
- A possible Holiday fundraising option was mentioned. Could we open up the library to craft vendors who might have previously participated in the group-style bazaar at the Unadilla House?
- We received funding from the Community Foundation of Unadilla. One check was received out of their unrestricted funds for \$3,454, the amount we requested. Another check was received out of their restricted funds for \$4,500, representing \$1,500 from Herman and \$3,000 from Yeager.
- General discussion ensued regarding the way the Community Foundation funding was budgeted. The Herman and Yeager donations were not budgeted. Should we modify

the budget to reflect that we have already received, and are pretty much guaranteed to receive, money every year? Check with Clarissa.

- Again discussed having a board member on our bank accounts. We want the authorized signers on the accounts to be updated and to include a board member. Our CD at Citizens Bank is maturing in August. Barb will check with local banks to get current CD rates. Rates are going down from where they were late last year. The current rate on this CD is .40%.

**Requests for Treasurer:** The amount posted to the modified budget on line L2770 Miscellaneous (\$2,000) should be moved to L2709 Grants (see April 15, 2019 Minutes).

Amounts deposited on June 26<sup>th</sup> for printing fees (\$15.40) were posted to L2770 Miscellaneous, but should be posted to L1255 Computer Fees. Please reclassify.

Should we change the modified budget to reflect actual receipts by the Community Foundation of Unadilla? \$3,454 came in for L2705 Community Foundation. \$1,500 was for L2707 Herman Donation and \$3,000 was for L2708 Yeager Donation.

Still need to post an increase to petty cash to show a balance of \$20. This is open from our last fiscal year.

**Director's Report:** \*The first summer program event (BubbleMania) was held at the elementary school on July 11th. Attendance was good. 38 summer program kids attended, along with 12 adults, and an additional 8 children.

\*Checks have already been written for all summer programs, except for the Kopernick program scheduled for July 25<sup>th</sup>. We have not received their invoice yet.

\* Income earned from the Carnival of Sales on July 13th: \$328.50 from book sales and \$15 from the sale of book bags (3 @ \$5 each).

\*Have ordered and received a sandwich board. It was used for the Carnival of Sales to advertise the library book sale. This was funded by the Community Foundation of Unadilla.

\*June hours Marc 61; Irene 47

**Next Meeting:** August 19, 2019 9:30am

Motioned to adjourn: 9:40 pm by Beth Second by Jan