

Unadilla Public Library  
Regular Board Meeting  
Date: February 24, 2020

**Call to order:** President Susan Barnhart called the meeting to order at 7:04 pm

**Trustees Present:** Susan Barnhart, Andrea Edwards, Barbara Lennon, Janet Povlock,  
Beth Baldwin

**Absent:** None

**Others Present:** Irene Murphy, Ron Mott

**Past Minutes:** January 2020                      Motioned to approve by Janet Povlock

Second by Susan Barnhart

**Financial Report:** Abstract #9/ Voucher #30 (L7410.407) \$202.73 – Install Windows 10; Abstract  
#9/ Voucher #31 (L7410.411) \$30.00 – Processing Books                      Motioned to approve by  
Beth Baldwin                      Seconded by Janet Povlock

**Treasurer's Report:** Motioned to approve by Barbara Lennon                      Seconded by Janet Povlock

**Bank Balances:**

Checking (L200): \$36,419.55  
Misc. Savings (L201): \$20,820.97  
CD BOC Bequest II (L202): \$5,020.28  
CD BOC Wright Fund (L203): \$3,221.33  
Grant Money (L205): -0-  
CD DOC Friedman (L206): \$10,264.08  
Petty Cash (L210): \$20

- Discussed Annual Report due February 14<sup>th</sup>, 2020. Reviewed any questions and open items. Motion to approve annual report made by Susan Barnhart and seconded by Andrea Edwards.
- Discussed Sexual Harassment Policy. Reviewed any questions and requested corrections. Motion to approve policy made by Andrea Edwards and seconded by Janet Povlock.

**Requests for Treasurer:** Need December bank statement for NBT Savings Account (L201).

Also need Abstract #9/Voucher #29. It was not included with vouchers presented for approval.

Contribution received from The Tianaderrah Foundation was posted to grants (L2709). Please reclassify to donations (L2765).

**Director's Report:** \*\$51.25 to be deposited for January book sales, fines, fees, and donations.

\*Received LLSA check from 4CLS on February 11<sup>th</sup>, 2020 for \$141.89.

\*January hours Marc 54; Irene 56

\*Recent programming (i.e. Home Composting, Chocolate Demo) has been well attended. Have scheduled Anita Grays to come in on Thursday, March 19<sup>th</sup> at 6:30pm to present a program on Essential Oils. Also planning to have the Dirtmeister come in during spring break to present another program ("Dirtmeister's Electric Show").

\* Domain name ([www.unadillalibrary.org](http://www.unadillalibrary.org)) was renewed for 9 years.

\*The Otsego County Community Events Grant is due on February 29<sup>th</sup>. Grant funding will be requested for two summer programs.

\*Reached out to Chuck D'Imperio about doing a program for us in July.

\* Rates have been checked with local papers to obtain subscription pricing. The Reporter would cost \$49 per year. The Daily Star quoted rates for individuals, suggesting we reach out via email to confirm pricing for NIE (Newspapers in Education).

\*Saturday, March 14<sup>th</sup> is the date for the St Patrick's Day Scavenger Hunt. Per Kirsty Roefs our expected cost this year is \$15 and that would cover advertising costs. We do have some items donated by Jackie Carey that would be appropriate for prizes.

\*Still looking into the possibility of hosting the Easter Egg Hunt this year. Pursuing funding to support the cost, although it is probably not an option for the Community Events Grant. The date would be Saturday, April 4<sup>th</sup>. Each child could receive a book for participating in the Easter Egg Hunt. Options for books would be a Spring or Easter theme, as well as animal stories.

**Next Meeting:** March 16, 2020 7:00 pm

Motioned to adjourn: 9:20 pm by Susan Barnhart    Second by Barbara Lennon